

Conference Booking Application Form

Company/Organization Name _____

Dates of Conference: From _____ To _____

Number attending: _____ No Requiring Rooms: _____

Name of contact: _____ Contact # _____

Email: _____ Fax# _____

Mailing Address: _____

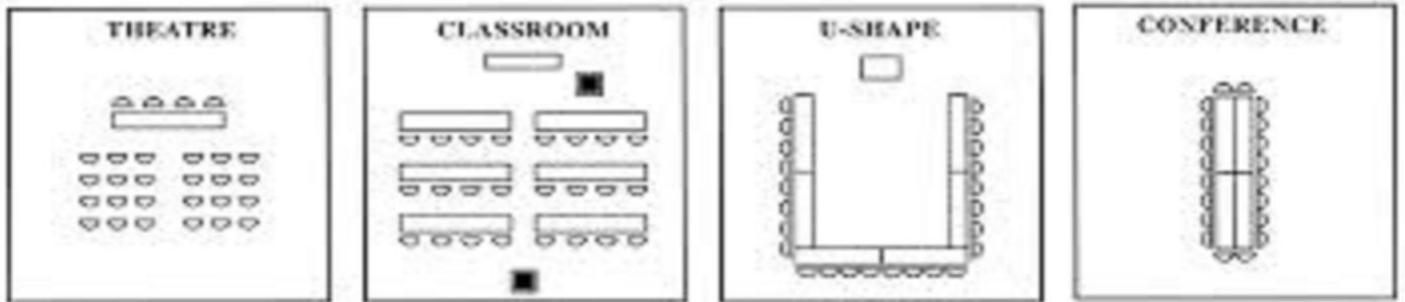
Meeting Space

\$250.00 per day (Projector or LCD Screen Included)

Set-up Fee \$75.00 applicable

25% discount when booking 10 or Suites or Condos

Available room layouts and delegate capacity



	Conference room 1 - Musgrave	Conference room 1 - Humber
Theatre	50	60
Classroom	24	36
U-Shape	24	32
Conference	20	32

Date:	Start/End Time	Attendees	Conference Rm 1 or 2	Layout	Comments:

Meeting Aids (tick the box next to each item if required)

White Board/Flip Chart	\$10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaker phone	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Podium	\$15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments / Special Requests

Catering Services Required Y / N

Catering

Please print out and complete a separate copy of the following forms for each day

Marble Inn Resort offers full service dining facilities and an in-house catering service. Our Resort Chefs will take into consideration specific menu details and address any special dietary requests. 15% HST & 18% Gratuity by default subject to client approval.

Conference day – Date: _____

Breakfast (Need to make choice for each day of conference)

Start time	<input type="checkbox"/>	Deluxe Continental Breakfast (\$12 per person)	<input type="checkbox"/>	Deluxe continental with hot option included (\$19 per person)
		Tea, coffee, selection of juices, yogurt, fresh fruit, toast and muffins/pastries		Continental breakfast plus: bacon, scrambled eggs, hash browns

Nutrition Break (Need to make choice for each day of conference and for morning/afternoon)

Start time	<input type="checkbox"/>	Coffee break (\$8 per person)	<input type="checkbox"/>	Healthy Break (\$12 per person)
		Tea, coffee, cookies and muffins.		Tea, coffee, selection of juices, fresh fruit, yogurt, cookies and muffins.

Self-serve tea/coffee service

All Day Coffee Service \$ 8.00 per person (Conference room or General Area)

Lunch

Start time	<input type="checkbox"/>	Soup/Sandwich buffet (\$18 per person)	<input type="checkbox"/>	Soup/Sandwich/Salad buffet (\$21 per person)	<input type="checkbox"/>	Forno fired Pizza buffet and garden salad (\$25pp)
		Choice of TWO soups and TWO sandwiches choices. Tea, coffee, and iced water included.		Choice of TWO soups, TWO salads and THREE sandwich choices. Tea, coffee and iced water included.		A selection of our pizzas and garden salad, includes tea, coffee and iced water.

Add a selection of juices and soft drinks - \$3.00 per person

Add a selection of Baked Goods – \$5.00

Platters – Each serves 8 guests

Start time	<input type="checkbox"/>	Artisan Cheese board (\$50 per platter)	<input type="checkbox"/>	Charcuterie Board (\$65 per platter)	<input type="checkbox"/>	Fruit platter (\$40 per platter)	<input type="checkbox"/>	Crudité plate (\$35 per platter)
		Selection of fresh cheeses, fruit preserves and crackers		House-made cured meats and pickled vegetables		Selection of fresh seasonal fruits		Selection of raw seasonal vegetables with curry yogurt and house ranch

Dinner – Fine dining

A plated three or four course dinner will be served in Madison’s Fine Dining Restaurant prepared by Madison’s Chef’s.

Start time	<input type="checkbox"/>	3 Course plated meal (\$60 per person)	<input type="checkbox"/>	4 Course Premium Plated Meal (\$80 per person)
		Choice of 2 Appetizers (soup/salad) Choice of 3 Mains Choice of 2 Desserts Includes tea/coffee, soft drinks and bottled water		Charcuterie and Cheese Board Choice of Salad/Soup/Appetizer Choice of 3 Mains Choice of 2 Desserts Includes tea/coffee, soft drinks and bottled water

Gluten-free / vegetarian options are available on request

Forno Fired Pizza and Garden / Caesar Salad \$33.00 pp

Alternatively, for a less formal dinner option you can choose our Forno Fired Pizza offering served in the Resort’s Cove café:

A selection of our pizzas accompanied by a choice of garden / Caesar salad, and a selection of desserts served with coffee, tea, iced water and chilled soft drinks.

Please note all Dietary concerns below: (additional charges may apply)

Box Lunch \$16.00 pp

For clients heading out on excursions or traveling, we offer a boxed lunch option.

Sandwiches include a choice of ham, beef, chicken or vegetable on homemade bread.

This is accompanied by homemade dessert squares, fruit and water or juice.